

The Barn at Brynich
Brynich Leisure, Brynich, Brecon, Powys, LD3 7SH



Terms & conditions of contract relevant to conferences, functions and weddings (hereinafter referred to as 'the event').

MAKING A BOOKING

For all events at The Barn we require a non-refundable deposit of 20% of the venue hire at the time of booking. Three months before the date of the event you will be asked to pay 50% of the remaining estimated total cost. The final balance will be payable within 14 days following the event. This portion of your booking can be paid by cash, credit/debit card or cheques. Cheques should be made payable to 'Brynich Leisure'.

Where the booking also includes the reservation of the holiday cottages an additional 20% of that cost will be required at the time of booking, the full balance for the cottages being due eight weeks prior to the arrival of guests. This portion of your booking can be paid by cash, credit/debit card or cheques made out to 'Brynich Farm Holiday Cottages'.

CONFIRMING YOUR BOOKING

You will be asked to sign this document on confirmation of your booking. You will be given a copy of the signed document for your own records. This will act as confirmation that we are happy to take your booking and that you agree to the terms and conditions set out in this document.

PRICE GUARANTEE

You will not be charged VAT on the venue hire. All other costs you are quoted will include VAT where applicable. The management wishes to point out that, whilst every effort will be made to maintain the current prices they may be subject to alteration. However the price you have agreed for venue hire will not change once the booking has been confirmed.

PAYMENT

1. Payment will be payable as set out above.
2. Full payment is due 14 days following the event, by cash or credit/debit card. All incidental expenses incurred on the day of the event will be paid as part of this final payment.
3. Failure to make the final payment promptly will result in interest rising at the rate of 5% per annum above the HSBC bank base rate.
4. All payments are non-refundable and non-transferable in both date and name.

VARIATIONS TO BOOKINGS

Changes in numbers - It is the obligation of the client to provide details of estimated numbers attending the event when requested to do so. Final numbers should be provided a minimum of seven working days before the event. Should your numbers reduce within the seven days you may be charged for the full number that was originally quoted. Should you want to increase numbers after this time it will be solely at the discretion of Brynich Leisure as to whether any increase will be permitted.

CLIENT / GUEST USE OF PREMISES

1. Brynich Leisure has statutory obligations which are incumbent upon The Barn relating to Liquor Licensing, Fire Regulations, Health & Safety and others. It is therefore the obligation of the clients and their guests to comply with these requirements and to follow directions by staff at The Barn in relation to these obligations.
2. Consumables (e.g. food and beverages) must be as supplied only by The Barn or a bona fide subcontractor, unless otherwise previously agreed.
3. Clients and their guests shall not act in an improper disorderly manner. They shall also leave promptly at the appropriate time and comply with reasonable demands of the staff. If your guests do not leave promptly you may be charged an additional hourly staffing rate.
4. Any damage caused during the course of the event will be charged and be payable as part of the final payment.

LICENSING HOURS

Function Bar closing times are as follows, unless extension has been applied for:
12.00 Midnight (Depart by 12.30am).

CANCELLATION

Cancellation by the client

In the event of a cancellation by the client, the following charges will apply;
Your initial 20% deposit will be non-refundable.

Cancellation within three months of the event will incur the loss of the second payment.

Cancellation by Brynich Leisure

The event may be cancelled by Brynich Leisure should any of the following circumstances occur.

1. The Barn or any part of it is closed due to circumstances beyond the control of Brynich Leisure. In the event of cancellation for this reason, Brynich Leisure will refund any advance payments subject to costs and therefore absolve themselves from any future liability.
2. The insolvency of the clients. In this instance Brynich Leisure will not refund any advance payments.
3. Failure to pay deposits and instalments as required will result in the cancellation of the contract. In this instance Brynich Leisure will not refund any advance payments.
4. Any other circumstances which in the sole opinion of Brynich Leisure, would lead to the reputation of The Barn being damaged or damage being caused to the property. In the event of cancellation for this reason, Brynich Leisure will refund any advance payments subject to costs, and therefore absolve themselves from any future liability.

In all instances cancellations must be made in writing and will be effective on the date it is received by Brynich Leisure.

ACCESS TIMES

Reservations are confirmed based on a daily rate, and are accepted on the basis that access to the room is limited to the period between 9.00am and 12 midnight on the day of the function. You are welcome to have additional access before your event with prior agreement with Brynich Leisure.

GENERAL

1. The client shall be liable for any loss or damage to the property of Brynich Leisure, its patrons or any item within all buildings and grounds.
2. Brynich Leisure will take all reasonable steps to fulfil its obligation in respect of any event, to the best of its ability and in accordance with the details provided, but it reserves the right to

provide alternative services of at least the equivalent standard and at no additional cost to the client.

3. Notwithstanding the above terms and conditions, Brynich Leisure will not be liable for any failure to perform its obligations to the client in whole or in part as a result of any of the following circumstances:

- (a) Strikes or industrial action
- (b) Flood
- (c) Act of God
- (d) Fire
- (e) Civil commotion
- (f) Failure of service

4. Brynich Leisure reserves the right to add any new or additional tax imposed by lawful authority, which was not known at which time the contract was made.

5. In connection with any event at which any form of entertainment is to be provided this will be entirely the responsibility of the client.

6. We would also like to bring to the attention of couples that in the case of wedding plans it is possible to arrange Wedding Plan Insurance for your Wedding Receptions, in the event of any one of the above clauses being brought into effect either by the client or Brynich Leisure. This insurance could even cover your honeymoon.

I.....(Print name) would like to book an event at The Barn at Brynich and agree to the above terms and conditions.

Sign Date.....

Member of staff taking booking